



February 2011 Management Report

Entity Name

1 March 2011

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Executive Summary

Entity Name For the month of February 2011

Summary

Add your summary and notes here and on each page as needed. Lorem Ipsum Dolor...

	Feb 2011	Jan 2011	Variance
Cash			
Cash received ¹	13,132	11,426	14.9%▲
Cash spent	25,454	13,720	85.5%▲
Cash surplus (deficit)	(12,322)	(2,294)	-437.2%▼
Closing bank balance	4,015	16,338	-75.4%▼

Profitability

Income	11,744	17,341	-32.3%▼
Direct costs	764	-	0.0%
Gross profit (loss)	10,980	17,341	-36.7%▼
Expenses	20,416	17,285	18.1%▲
Profit (loss)	(9,435)	56	-16832.5%▼

Balance Sheet

Debtors	10,566	10,750	-1.7%▼
Creditors	4,748	2,171	118.8%▲
Net assets	(12,177)	(2,741)	-344.2%▼

Income

Number of invoices issued	7.0	9.0	-22.2%▼
Average value of invoices	1,112	1,916	-42.0%▼

Performance

Gross profit margin	93.5%	100.0%	-6.5%▼
Net profit margin	-80.3%	0.3%	-24807.1%▼
Return on investment (p.a.)	929.8%	-24.7%	3867.0%▲

Position

Average debtors days	25.2	19.2	31.1%▲
Average creditors days	6.3	3.9	61.3%▲
Short term cash forecast	5,818	8,579	-32.2%▼
Current assets to liabilities	0.4	0.9	-54.1%▼
Term assets to liabilities			0.0%

Notes

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Add as many footnotes as you wish

Your Logo Here - your business, our accounting expertise



Cash Summary

Entity Name For the month ended 28 February 2011 Excluding GST

	Feb 2011	Jan 2011
Income		
Interest Income	97	96
Sales	11,814	10,300
Total Income	11,911	10,396
Less Operating Expenses		
Advertising	4,091	-
Bank Fees	315	11
Cleaning	155	155
Consulting & Accounting	49	49
Entertainment	166	266
Light, Power, Heating	301	295
Motor Vehicle Expenses	384	135
Office Expenses	362	179
Printing & Stationery	20	46
Rent	1,500	1,500
Telephone & Internet	63	158
Travel - National	-	263
Wages and Salaries	13,400	13,400
PAYG Withholdings Payable	(3,014)	(3,014)
Total Operating Expenses	17,792	13,442
Operating Surplus (Deficit)	(5,881)	(3,046)
Plus Non Operating Movements		
Office Equipment	(6,300)	-
Total Non Operating Movements	(6,300)	-
GST Movements		
GST Inputs	(1,326)	(313)
GST Outputs	1,185	1,065
Net GST Movements	(141)	752
Net Cash Movement	(12,322)	(2,294)
Summary		
Opening Balance	16,338	18,631
Plus Net Cash Movement	(12,322)	(2,294)
Closing Balance	4,015	16,338



Profit & Loss

Entity Name For the month ended 28 February 2011

Summary

The Profit and Loss and Balance Sheet is customisable. You can move accounts and group them (see Office Expenses). You can create as many customised layouts as you wish and save them for use with all organisations you access. We're working on new features for reporting packs and XYZ formats too!

Account	Feb-11	Jan-11	Dec-10	Nov-10	YTD
Income					
Sales	11,647	17,245	12,686	2,500	44,078
Total Income	11,647	17,245	12,686	2,500	44,078
Less Cost Of Sales					
Purchases	764	-	-	-	764
Total Cost Of Sales	764	-	-	-	764
GROSS PROFIT	10,883	17,245	12,686	2,500	43,314
Less Operating Expenses					
Advertising	2,273	1,818	12	-	4,103
Bank Fees	315	11	11	11	347
Consulting & Accounting	49	49	-	-	98
Entertainment	166	(200)	477	-	444
Motor Vehicle Expenses	1,334	-	176	135	1,645
Printing & Stationery	20	46	114	-	180
Subscriptions	120	-	-	-	120
Travel - National	38	-	263	199	500
Wages and Salaries	13,400	13,400	13,400	-	40,200
Office Expenses					
Cleaning	155	155	155	-	465
Light, Power, Heating	301	295	350	-	946
Office Expenses	682	179	1,117	-	1,978
Rent	1,500	1,500	1,500	-	4,500
Telephone & Internet	63	33	158	-	254
Total Office Expenses	2,701	2,161	3,280	-	8,142
Total Operating Expenses	20,416	17,285	17,734	345	55,779
OPERATING PROFIT	(9,532)	(40)	(5,048)	2,156	(12,464)
Non-operating Income					
Interest Income	97	96	94	-	287
Total Non-operating Income	97	96	94	-	287
NET PROFIT	(9,435)	56	(4,953)	2,156	(12,177)



Balance Sheet

Entity Name As at 28 February 2011

28 Feb 2011 31 Jan 2011 31 Dec 2010 30 Nov 2010

Assets

	28 Feb 2011	31 Jan 2011	31 Dec 2010	30 Nov 2010
Current Assets				
Accounts Receivable	10,566	10,750	3,110	2,750
Total Current Assets	10,566	10,750	3,110	2,750
Bank				
ANZ Business Account	4,015	1,066	3,456	3,902
Ridgeway Savings	-	15,272	15,175	15,081
Total Bank	4,015	16,338	18,631	18,983
Fixed Assets				
Computer Equipment	2,470	500	500	-
Office Equipment	7,050	750	750	-
Less Accumulated Depreciation on Office Equipment	(825)	(825)	(825)	-
Total Fixed Assets	8,695	425	425	-
Total Assets	23,276	27,512	22,166	21,733

Liabilities

Current Liabilities				
Accounts Payable	4,748	2,171	907	149
GST	1,901	2,293	976	217
Historical Adjustment	19,212	19,212	19,212	19,212
Owner A Funds Introduced	550	550	550	-
PAYG Withholdings Payable	9,042	6,028	3,014	-
Unpaid Expense Claims	-	-	305	-
Total Current Liabilities	35,453	30,253	24,964	19,577
Total Liabilities	35,453	30,253	24,964	19,577
Net Assets	(12,177)	(2,741)	(2,798)	2,156

Equity

Current Year Earnings	(12,177)	(2,741)	(2,798)	2,156
Total Equity	(12,177)	(2,741)	(2,798)	2,156



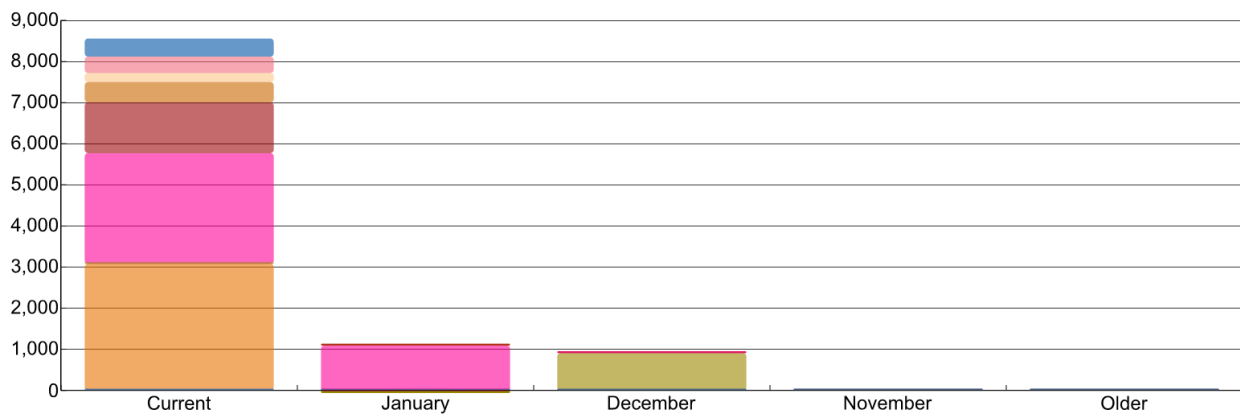
Aged Receivables

Entity Name
February 2011

Summary

You can provide summaries and as shown here, also show graphs on reports too. For this Receivables break down, we could also show the invoices owing too.

Aged Receivables



	Current	January	December	November	Older	Total
Receivables						
Bayside Club	224	-	-	-	-	224
Boom FM	1,232	-	-	-	-	1,232
City Limousines	-	(61) ³	910 ²	-	-	850
Cube Land	495	-	-	-	-	495
DIISR - Small Business Services	2,695	1,155	-	-	-	3,850
Marine Systems	396	-	-	-	-	396
Mitchell River Lodge	440	-	-	-	-	440
Pinnacle Management	3,080	-	-	-	-	3,080
Total Receivables	8,562	1,095	910	-	-	10,566
	81.0%	10.4%	8.6%	0.0%	0.0%	

Notes

2

Recommend placing City Limousines on stop credit until December is cleared

3

Does this credit note need allocation to the December balances? Please allocate the credit.



Aged Payables

Entity Name February 2011

	Current	January	December	November	Older	Total
Payables						
Bankrock Station	352	-	-	-	-	352
Bayside Wholesale	840	-	-	-	-	840
Capital Cab Co	42	-	-	-	-	42
Heritage Trust	132	-	-	-	-	132
MCO Cleaning Services	171	-	-	-	-	171
PC Complete	2,167	-	-	-	-	2,167
Princes Highway Motors	1,045	-	-	-	-	1,045
Total Payables	4,748	-	-	-	-	4,748
	Current	January	December	November	Older	Total
Total Expense Claims	-	-	-	-	-	-
Total	4,748	-	-	-	-	4,748
	100.0%	0.0%	0.0%	0.0%	0.0%	



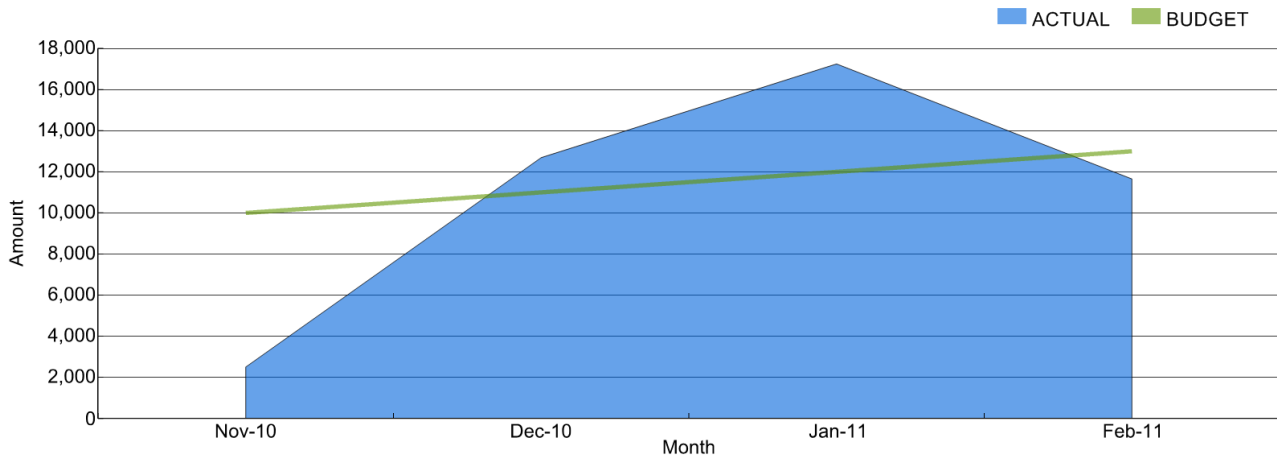
Sales Summary

Entity Name From 28 Nov 2010 to 28 Feb 2011

Summary

You can add reports to the management too. In this example, we've added the Sales Summary.

Monthly Balance



Month	Actual	Budget	Variance
November 2010	2,500	10,000	-75.0% ▼
December 2010	12,686	11,000	15.3% ▲
January 2011	17,245	12,000	43.7% ▲
February 2011	11,647	13,000	-10.4% ▼
Total	44,078	46,000	-4.2% ▼